

Minutes of the NHS Portsmouth Clinical Commissioning Group Governing Board Meeting held on Wednesday 15 January 2020 at 3.00pm in Conference Room A, 2nd Floor, Civic Offices, Portsmouth

**Summary of Actions
Governing Board Meeting held on Wednesday 15 January 2020**

Agenda Item	Action	Who	By
3	Minutes of Previous Meeting – Amend errors as identified.	J Collis	Mar 20
3a (4, 20.11.19)	Minutes of Previous Meeting – Summary of Actions - Chief Clinical Officer’s Report – Winter Pressures Grant – 111 Hospital Avoidance Scheme – Check if scheme is to provide one social worker in or out of hours. Update to be circulated to Board members.	L Collie	Mar 20
3a (6c, 20.11.19)	Minutes of Previous Meeting – Summary of Actions - Programme Highlight Report – Urgent Care Charter – Share Charter, that was circulated to GPs, with Board members.	J Jeffs	Mar 20
3a (7, 20.11.19)	Minutes of Previous Meeting – Summary of Actions – Quality & Safeguarding Report - Bring a briefing on Core 24 to a future Governing Board or Development Session.	I Richens/ J Jeffs	Mar 20
4	Chief Clinical Officer’s Report – Joint Targeted Area Inspection – Share feedback once received with Governing Board members	A Jeffery/ J Jeffs	Feb 20
4	Chief Clinical Officer’s Report – Wheelchair Services – Update to be provided in six months.	I Richens	Jul 20
4	Chief Clinical Officer’s Report – Translation and Interpreting Services – Confirm if service will continue during reprocurement.	L Collie	Mar 20
5b	Health and Care Portsmouth and Wider Systems – Portsmouth & South East Hampshire – Bring briefing paper on the work ongoing across the system with regards to frailty pathways to a future meeting.	I Richens	Mar 20
5b	Health and Care Portsmouth and Wider Systems – Portsmouth & South East Hampshire - Population Health Demand Management to be topic for a future Governing Board Development Session.	I Richens/ J Jeffs	Future mtg
5c	Health and Care Portsmouth and Wider Systems – Hampshire and Isle of Wight – February Governing Board Development Session to include a focus on Hampshire and Isle of Wight Commissioning Roadmap developments.	I Richens/ J Jeffs	Feb 20
6b	Performance Report – Confirm length of pilot for recording ED performance with Portsmouth Hospitals Trust.	M Spandley	Mar 20
6b	Performance Report – Clarify use of the term Out of Area Placements and Extra Contractual Referrals (ECRs) (as used in the reports) as to whether they refer to the same or different arrangements.	M Spandley	Mar 20
6b	Performance Report – Circulate a summary to Governing Board members of the range of pilots and projects being undertaken in respect of managing emergency care.	I Richens	Mar 20

Agenda Item	Action	Who	By
6c	Programme Highlight Report – Update to be provided on the Responsible Clinician for Paediatric Psychiatric Liaison service.	M Spandley	Mar 20

Present:

Jackie Powell	- Lay Member (Chair)
Karen Atkinson	- Registered Nurse
Dr Linda Collie	- Chief Clinical Officer and Clinical Leader (GP)
Margaret Geary	- Lay Members
Alison Jeffery	- Director of Children’s Services, Portsmouth City Council
Graham Love	- Lay Member
Dr Nick Moore	- Clinical Executive (GP)
Innes Richens	- Chief of Health and Care Portsmouth
David Scarborough	- Practice Manager Representative
Andy Silvester	- Lay Member
Michelle Spandley	- Chief Finance Officer
Dr Tahwinder Upile	- Secondary Care Specialist Doctor
David Williams	- Chief Executive, Portsmouth City Council

In Attendance

Jayne Collis	- Business Development Manager
Justina Jeffs	- Head of Governance
Tina Scarborough	- Director of Quality and Safeguarding (Item 8)

Apologies

Dr Elizabeth Fellows	- Chair of Governing Board/Clinical Executive (GP)
Dr Carsten Lesshafft	- Clinical Executive (GP)
Dr Simon Simonian	- Clinical Executive (GP)

1. Apologies and Welcome

Apologies were received from Dr Elizabeth Fellows, Dr Carsten Lesshafft and Simon Simonian.

Jackie Powell, chairing the meeting on behalf of Dr Elizabeth Fellows, welcomed everyone to the meeting. She reminded those present that although the meeting was being held in public it was not a public meeting and therefore during the CCGs formal business, members of the audience would not be invited to participate.

2. Register and Declarations of Interest

The Committee Register of Interests was presented for noting. It was noted that the entry for Jane Cole had now been removed.

The Governing Board noted the Register of Interests.

3a. Minutes of Previous Meeting

The minutes of the Governing Board meeting held on Wednesday 20 November 2019 were approved as an accurate record subject to the following amendments:

Page 2, Item 1, 2nd paragraph, change “Dr Fellows she said” to “Dr Fellows said”.

Page 3, table, change “age range is 10-18 years.” to “age range is 8-18 years”.

Page 5, Item 4, last paragraph, change “would like into” to “would look into”.

Page 5, Item 5a, change “Glossup” to “Glossop”.

Page 8, Item 8, 3rd paragraph change “financial reasonability” to “financial responsibility”.

Action: J Collis

An update on actions from the previous meeting was provided as follows:

Agenda Item	Action	Who	By	Progress
2	Register and Declarations of Interest – Update register as required.	J Jeffs	Jan 20	Complete.
3	Minutes of Previous Meeting – Amend error as identified.	E Fellows/ J Collis	Jan 20	Complete.
4	Chief Clinical Officer’s Report – Work on Veterans to be topic for future Governing Board Development Session.	L Collie/ S Rosenberg	Jan 20	Session planned.
4	Chief Clinical Officer’s Report – Winter Pressures Grant – 111 Hospital Avoidance Scheme – Check if scheme is to provide one social worker in or out of hours.	L Collie	Jan 20	Dr Collie reported that she had not managed to clarify the issue and agreed to email round an update to members. Action: L Collie
4	Chief Clinical Officer’s Report – Suggestion to be put to Audit Committee for Deep Dive on Patient Transport to be undertaken.	A Silvester	Jan 20	Has been raised at Audit Committee.
6b	Performance Report – Page 15, Mental Health, anticipated improvement date to be changed from September 2019 to September 2020.	M Drake	Jan 20	Complete.
6c	Programme Highlight Report – Urgent Care Charter – Check when paper version was launched.	M Drake	Jan 20	Justina Jeffs reported that Fareham and Gosport CCG have been asked to send the Charter out again. It was agreed the Urgent Care Charter would be circulated to Board members. Action: J Jeffs
6c	Programme Highlight Report – Community Health and Care Scheme – Timescale for nursing roll-out to be checked.	M Drake	Jan 20	Justina Jeffs reported that this months Programme Highlight Report notes that this has been paused.
7	Quality & Safeguarding Report – Check and update Risk 6 in report as still refers to mental health assessment unit.	M Geary/ T Scarborough	Jan 20	Complete. It was agreed a briefing session on Core 24 would be a topic for a future Governing Board Development Session. Action: I Richens/J Jeffs
7	Quality & Safeguarding	A Jeffery	Jan 20	Alison Jeffery noted that

Agenda Item	Action	Who	By	Progress
	Report – Look into issues around health checks for asylum seekers.			there were issues regarding the flow of information from Social Workers to the CCG and this has now been resolved. Complete.
8	NHS Long Term Plan For Mental Health – Access and Waiting Times – Age range details to be checked.	A Jeffery	Jan 20	It was noted that the Long terms Plan covered all ages.

3b. Matters Arising

None.

4. Chief Clinical Officer's Report

Dr Linda Collie presented the Chief Clinical Officer's Report and highlighted the following:

- Joint Targeted Area Inspection

Portsmouth was subject to a Joint Targeted Area Inspection (JTAI) of Children's Mental Health from 9-13 December 2019. The letter containing formal feedback will not be published until 31 January 2020, however some positive verbal feedback has been received. Thank you to everyone involved for the coordinated approach.

Andy Silvester asked if the JTAI feedback would be made public after 31 January 2020. It was confirmed this was the case and it was agreed the feedback would be shared with members once received.

Action: A Jeffery/J Jeffs

- National Child Safeguarding Review Panel

The National Child Safeguarding Practice Review Panel are undertaking their second national review looking at Sudden Unexpected Death in Infancy (SUDI) in families where the children are considered at risk of harm. The reviewers have visited 12 sites across the country and Portsmouth have undertaken a Serious Case Review which is due to be published shortly. The final report will be published in March 2020 and will seek to provide recommendations that will be applicable nationally.

- EU Exit

The likelihood of a no deal EU Exit is now considered extremely low and planning for this has currently been suspended. The most likely scenario is that the UK will leave the EU on the 31 January 2020 with a deal (although another option is that a further extension could be requested). Locally the Hampshire and Isle of Wight Local Resilience Forum has also stood down plans for Operation Transmission.

- Positive Minds

Positive Minds opened on 23 December 2019. It is a service for people who are living through low mood, anxiety, or who feel overwhelmed by problems such as housing, money, relationships, work, bereavement, leaving the Forces, or living away from home

at university – anything that can lead to feelings of hopelessness. The service operates both a drop-in and appointment system.

- Integrated Primary Care Contract

The new interim contract with the Portsmouth Primary Care Alliance for the provision of an Integrated Primary Care Service commences in January 2020 and expires in May 2021. The interim contract enables the CCG to align several contract expiry dates in preparation for the commissioning of a new service, incorporating a wider array of integrated urgent care provision.

- Wheelchair Services

An additional two-month wheelchair backlog contract extension is required to the AJM Mobility waiting list initiative contract. The change does not affect the contract financial value or activity targets. The extension of the backlog contract until 31 March 2020 will support AJM having a smooth start to the new contract.

Margaret Geary asked if the CCG was confident the backlog will be cleared. Dr Linda Collie said that she understood that it would. Justina Jeffs said that any cases passed from Millbrook Health to AJM during this time would not be handed back as the service is transferring to AJM on 1 April 2020.

Graham Love asked about the reasons for the backlog and it was noted that there were a number of reasons causing the backlog including a number of patients on the original list whose needs hadn't already been addressed.

Jackie Powell asked if the CCG was more confident on the way data is collected going forward. Michelle Spandley explained that this is now built into the contract so will improve. Innes Richens said that we have a lot of confidence in AJM Mobility in delivering the service. Jackie Powell suggested an update be provided in six months.

Action: I Richens

- Portsmouth Parent Voice and Dynamite

In order to fulfil the obligation for CCGs and NHS England to promote the involvement of patients and carers in decisions which relate to their care or treatment. Portsmouth CCG has agreed to part-fund Parent Voice and Dynamite services who support engagement with families of children with disabilities.

- Clinical Executive Nominations

Dr Linda Collie reported that one of the Clinical Executive's term of office is due to end of 30 April 2020. The position is currently out for nominations with member practices and the outcome will be reported at the next meeting.

Margaret Geary asked about the impact of the delay in procurement of the translation and interpreting services. Dr Linda Collie said that as she understood it the service would continue until reproced but would check.

Action: L Collie

The Governing Board accepted the Chief Clinical Officer's Report.

5. Health and Care Portsmouth and Wider Systems

5a. Portsmouth

Innes Richens reported that some of the areas had already been covered in the Chief Clinical Officer's report such as Positive Minds and the recent JTAI inspection and provided an update on other areas as follows:

- Continuing to see an improvement in Care Quality Commission ratings for Portsmouth nursing and residential care homes. The result of this has meant that we have moved out of one of the national lower performing areas. However work continues to improve this situation even further and Portsmouth will continue to be monitored by the CQC. Graham Love asked if there was a timetable and Innes Richens explained that as we have to work with individual homes it is difficult to set a broad target, although our aim is to improve across the city. Other indicators are also used to determine improvement and quality of service, not just those of the CQC.
- There is a single Health and Care Portsmouth team for Children and Families now in place between the CCG and the Council. As a consequence of this, a review is taking place across Health and Care Portsmouth to ensure alignment and meeting our integration plans. We have reviewed and revised the role and function of our CCG/PCC Quality Board, widening its scope to include providers from the care sector in the work.
- Helen Atkinson appointed as Interim Director of Public Health for Portsmouth and we are already committed to working with her and the team on the integrated approach.

5b. Portsmouth and South East Hampshire

Innes Richens provided an update as follows:

- Community Health and Care Programme – A frailty audit is being completed with system partners, to examine the current emergency pathway taken in order to identify areas for improvement.

It was agreed a briefing on the work ongoing across the system with regards to frailty pathways would be presented to a future meeting.

Action: I Richens

- The Emergency Department redirection project continues with encouraging results.
- Progress is being made on two key procurements for the system – Integrated Urgent Care specification and Transforming Urgent and Elective services (TrUE).
- Population Health Demand Management – work continues to establish what this means for Portsmouth and South East Hampshire and are looking at how we can build capacity both locally and at the Hampshire and Isle of Wight level. It is anticipated that this would be a 3-4 year strategy. Members requested that this was included in a future Governing Board Development Session.

Action: I Richens/J Jeffs

5c. Hampshire and Isle of Wight

- The STP co-ordinated the production of the HIOW Long Term Delivery Plan.
- We have been working with Hampshire Partnership CCG Accountable Officer (Maggie McIsaac), to develop a proposal for how the CCGs in HIOW will deliver a single commissioning function at the HIOW STP/ICS tier. It was agreed the February Governing Board Development Session would include a focus on Hampshire and Isle of Wight Commissioning Roadmap developments.

6. Finance and Performance Reports

6a. Finance Report

Michelle Spandley presented the Month 8 Finance Report noting that it was showing a similar pattern to that we have been experiencing for most of the financial year. The CCG is on track to achieve the expected year-end financial position despite over spending in a number of areas including: mental health extra contractual referrals, prescribing and continuing healthcare. However, these were balanced out by some areas of underspend.

We have worked with NHS Property Services to continue to clear 2018/19 issues. This will assist in performance indicators regarding creditors.

Month 9 is a similar picture and we are looking at contingency and reserves and talking to system partners.

With regards to the system, Solent are on trajectory to achieve year-end financial position and Portsmouth Hospitals Trust are continuing to predict achieving their year-end financial position.

David Scarborough commented that it was good news with regards to NHS Property Services and asked if there was any progress on Primary Care issues. Michelle Spandley explained that the agreement to clear 2018/19 will help focus on discussions and that they continue to meet with NHS Property Services on a regular basis.

David Williams asked about the first risk detailed on the Financial Risk Rating page of the report and what Amber meant. Michelle Spandley explained that the parameter is around Portsmouth and South East Hampshire and that our sister CCGs look ok financially. It is about reorganising underspends and opportunities in the area including payments to help reduce activity. David Williams asked about the outcome for Portsmouth CCG. Michelle Spandley informed members that we are in discussions on how we can support our partners to help them achieve their targets and further our transformation in the future.

David Williams asked about specialised commissioning. Michelle Spandley explained that Hampshire and Isle of Wight STP/ICS are working through the requirements and impact of taking this on. There have been conversations regarding risk share arrangements and location of activity in Portsmouth Hospitals Trust and UHS. Allocations would need to be adjusted accordingly.

Jackie Powell commented that it is the first time that the risk rating is amber and asked if there was sufficient contingency. Michelle Spandley explained that we routinely reviewing our contingency plans.

Jackie Powell asked what STP funding meant. Michelle Spandley this was transformation funding. Innes Richens commented that according to guidance for NHS plans, it is a trend we will have to face as funding will go to Hampshire and Isle of Wight STP to be disseminated to areas considered most in need. Members agreed that if this is the direction of travel we need to think about local ambition and priorities.

The Governing Board accepted the contents of the Finance Report.

6b. Performance Report

Michelle Spandley presented the Performance Report dated 15 January 2020 which provided a high level overview of CCG performance against key targets and standards.

She reported that there are a number of areas of improvement such as diagnostics; incidents of Cdiff and MRSA. Where we are underachieving, we are working hard to improve performance, however for most there is an improving position. The following areas were highlighted:

- A&E and Ambulance Handover – The system has worked better together this year and when we have experienced difficult days has been able to recover better than in the past. Improvements in length of stay and reduced levels of delayed transfers of care has helped.
- SCAS – Continue to do well in the 999 new response times category despite delays in ambulance handovers.

David Williams asked about the A&E pilot and if the performance was being reported to the CCG. Michelle Spandley noted that Portsmouth Hospitals Trust are reporting to NHSI and we need to remember that there has been a change in the reporting/data collection criteria which is part of the pilot. Dr Nick Moore asked when the pilot would end and it was agreed this would be checked and reported back.

Action: M Spandley

Graham Love commented on the table detailed on page 9 of the report and the number of 62 day waits. Michelle Spandley explained that the figures relate to where patients have transferred in and out of different providers and it is therefore done proportionately.

Graham Love asked about the Dermatology waiting list. Dr Linda Collie explained that this was one of the focus areas of the 100 day programme and we should see some improvements. Jackie Powell asked when the 100 day programme ended and Dr Linda Collie explained that it is a 100 days of action.

Karen Atkinson asked about the terminology for Out of Area Placements and Extra Contractual Referrals (ECRs) and if they were the same thing. Michelle Spandley agreed to check this and report back.

Action: M Spandley

Jackie Powell asked about Ambulatory Care at A&E and what the triage process was and whether the Governing Board could have further information on the Redirection Pilot. Dr Linda Collie explained that Ambulatory Care and the Redirection Pilot are separate schemes focussed on different cohorts of patients. The Redirection Pilot has been extended to March. Jackie Powell said it would be useful to have a summary of the range of pilots and projects being undertaken in respect of managing emergency care.

Action: I Richens

The Governing Board accepted the contents of the Performance Report.

6c. Programme Highlight Report

Michelle Spandley presented the Programme Highlight Report which provided a progress update on each of the Programmes and their underpinning projects, highlighting areas that are progressing well and areas for concern. The front sheet gives a summary of the work for each programme.

She noted that there was nothing specific to escalate and drew attention to the Executive Summary on the first page of the report which detailed areas that were progressing well as well as areas for concern. This dovetails into our progress with Health and Care Portsmouth and the wider system and is important as we develop plans for 2020/21.

Dave Scarborough asked for more details regarding Respiratory as mentioned on page 4 of the report and the potential for a pilot scheme to be set up.

Post Meeting Note: Information has now been shared with Dave Scarborough regarding the PCN respiratory programme.

Jackie Powell asked if the 10 beds on Jubilee ward had opened. Innes Richens confirmed this, explaining that Solent NHS Trust owned the building with Southern Health as the provider. Dr Linda Collie commented that the CQC had given approval for the ward to open. Innes Richens said that Portsmouth City Council would have safeguarding responsibility. Karen Atkinson said from a quality perspective we are ensuring there is no negative impact on Solent side linking in with Julia Barton's team.

Jackie Powell asked about the Responsible Clinical for the Paediatric Psychiatric Liaison Service as mentioned on page 7 of the report. Michelle Spandley agreed to report back but said she believed there are interim arrangements in place.

Action: M Spandley

The Governing Board noted the Programme Highlight Report.

6d. Hampshire and Isle of Wight STP Long Term Plan Response

Michelle Spandley presented the Hampshire and Isle of Wight STP Long Term Plan Response related to Portsmouth CCG. The CCG has produced a draft financial plan modelling the overall STP assumptions supplemented with local intelligence. Portsmouth CCG is currently indicating it is able to meet its financial trajectories set by NHS England. There are ongoing discussions regarding a £52m deficit off the 2020/21 target. Michelle explained that we do not know if it is acceptable to be off trajectory and as an organisation we need to ensure we are working on what the plans mean for us.

The operating plan documentation is expected next week and the draft plan submission is due mid-late February with final plans due for submission in early April. The paper presented shows the situation at a moment in time and things have moved on since it was produced.

Dr Nick Moore asked if this meant the CCG was in a deficit position. Michelle Spandley explained that we are showing a surplus position and there is no guarantee we will receive any of this back.

The Governing Board accepted the contents of the briefing.

7. Quality and Safeguarding Report

Karen Atkinson presented the Quality and Safeguarding Report for December 2019 that was discussed at the Quality and Safeguarding Committee (QSC) held on 18 December 2019. She drew attention to the points highlighted on the front sheet noting that 4 risks are still be monitored and a new risk relating to SCAS 999/PHT Handover delays at Queen Alexandra Hospital and Care UK vacancies. It was noted that some actions in the Performance Report needed to be included in the Quality Risk Register.

Two risks have been reduced relating to Portsmouth Hospitals NHS Trust relating to the use of restraints and improved safeguarding leadership, staff resource and training compliance. Healthcare Associated Infections (HAI) – No new MRSA cases recorded in November. 5 cases of C Diff investigated which showed there were no lapses in care.

Jackie Powell commented positively on the format and layout of the report.

Alison Jeffery commented on the target regarding the use of restraints. Tina Scarborough confirmed that the use of restraints has now stopped with formal reporting processes in place.

Jackie Powell asked about Portsmouth Hospitals Trust (PHT) maternity department and if they were struggling to manage. Karen Atkinson explained that there had been issues around informing GPs of babies being born and Dr Nick Moore commented that this had been addressed. Tina Scarborough stated that there had been issues regarding communication and IT systems, however these had improved. Portsmouth Hospitals Trust are doing a deep dive to find out where things are going wrong with regards to GPs not getting discharge letters after births

Members raised the issue of IT systems within PHT. It was acknowledged that these were, in some instances, not fit for purpose.

Jackie Powell asked about the use of chemical restraints as mentioned on page 11 of the report. Tina Scarborough explained that a task and finish group had undertaken an assessment of this. There will always be some level of restraint that may be required however we are trying to manage it and the whole process has been changed. It is not known if this is because the use of mechanical restraints had been stopped or due to training.

Jackie Powell asked about the Children's Outreach and Support Team (COAST) service. Tina Scarborough explained that the service was stopped because it was not staffed. The service has re-opened however it is currently not available to GPs.

The Governing Board noted the Quality and Safeguarding Report.

8. Safeguarding Annual Report 2018-19

Tina Scarborough gave a presentation on the Portsmouth CCG Safeguarding Annual Report for 2018-19. The report gave an overview of safeguarding across health services in Portsmouth during 2018-19. The report reviews the work across the year, giving assurance that the CCG has discharged its statutory responsibility to safeguard the welfare of children and adults across the health services it commissions. It includes the actions taken over the previous year to meet these responsibilities and identifies priorities for 2019/20.

Jackie Powell commented that following the recent case of exploitation of young women in Manchester are we confident we have robust processes in place to prevent this. Tina Scarborough explained that there had been a case locally and it was reassuring that it had been recognised and a robust investigation had taken place which gives us a high level of assurance. Alison Jeffery said that we rely on disclosure by young people and would take any such disclosure seriously and undertake appropriate actions. However other than individual disclosure it remains difficult to get a full understanding of the situation regarding levels of exploitation.

Members discussed cases from other areas of the country where the transition from children's services to adults services had not been successful and recognised that we needed to learn from these.

Jackie Powell thanked Tina Scarborough for her presentation.

9. Verbal Report for Committee Chairs and Minutes

- **Audit Committee**

Jackie Powell gave a brief update on the meeting held on 11 December 2019 noting that internal and external audits were discussed as well as local counter fraud and financial matters. There were no areas of concern.

The minutes of the Audit Committee meeting held on 11 September 2019 were presented.

- **Health and Wellbeing Board**

Innes Richens gave a brief update on the meeting held on 8 January 2020 noting that the Adults Safeguarding Board Annual Report and Domestic Abuse Strategic Review 2019-23 were accepted by the Board. It was agreed that a development session would be held in February to refresh and review the Health and Wellbeing Board strategy.

David Williams noted that the Board had agreed a letter would be sent from the Joint Chairs to the Home Office, the Police Crime Commissioner and the Ministry of Justice regarding longer term funding for domestic violence.

Innes Richens reported that a letter had also been sent to NHS England inviting them to attend the next meeting to discuss the procurement of dental services.

- **Primary Care Commissioning Committee**

Margaret Geary reported that no further meeting had taken place since October 2019.

- **Quality and Safeguarding Committee**

Karen Atkinson reported that the January 2020 meeting had been cancelled and therefore no further meetings had taken place since December 2019.

The minutes of the Quality and Safeguarding Executive Committee meetings held on 16 October 2019 and 20 November 2019 were presented.

- **Clinical Advisory Group**

Dr Nick Moore gave a brief update from the meetings held in December and January noting that the following areas had been discussed:

- A new pathway for Gastroenterology to help reduce the number of colonoscopies required.
- Evidence Based Interventions Programme which aims to reduce demand and include efficiency savings.
- The Optimal Lung Cancer pathway.
- A new Urology pathway using advice and guidance.
- An updated on the Gastroenterology pathway FIT test.

The Governing Board noted the updates and minutes above.

10. Date and Time of Next Meeting in Public

The next Governing Board meeting to be held in public will take place on Wednesday 18 March 2020 at 2.00pm – 5.00pm in Conference Room A, 2nd Floor, Civic Offices, Portsmouth.

Jayne Collis
 11 February 2020

Governing Board - Attendance Log

Member Name	May 19	Jul 19	Sep 19	Nov 19	Jan 20	Mar 20
Helen Atkinson						
Karen Atkinson	✓	A	✓	A	✓	
Dr Linda Collie	✓	A	✓	✓	✓	
Dr Elizabeth Fellows	✓	✓	✓	✓	A	
Margaret Geary	✓	✓	A	✓	✓	
Dr Jason Horsley	✓	A	A	A		
Alison Jeffery	✓	✓	✓	✓	✓	
Dr Carsten Lesshafft		✓	✓	✓	A	
Graham Love	✓	✓	✓	✓	✓	
Dr Nick Moore	✓	A	✓	✓	✓	
Jackie Powell	✓	✓	✓	✓	✓	
Innes Richens	✓	✓	✓	A	✓	
David Scarborough	✓	✓	A	✓	✓	
Andy Silvester	✓	A	✓	✓	✓	
Dr Simon Simonian		✓	A	✓	A	
Michelle Spandley	✓	✓	✓	✓	✓	
Dr Tahwinder Upile	A	✓	✓	✓	✓	
David Williams	A	✓	✓	A	✓	

Key: ✓ - Present
 A - Absent