

APPROVED

Minutes of the Primary Care Commissioning Committee meeting held on Tuesday 27 August 2019 at 10.30am – 12.30 pm in Committee Meeting Room, CCG HQ, Portsmouth

Summary of Actions

Agenda Item	Action	Who	By
7.	<p>Hampshire and Isle of Wight (HIOW) Primary Care Strategy</p> <p><u>Agreed Actions:</u></p> <ul style="list-style-type: none"> • Take comments back to NHS England and will provide an update as appropriate. • Share any additional comments back to Terri Russell. • Share with the board as a now a public meeting. • Share with members of the Primary Care Board circulation list. 	<p>J Hanswenzl</p> <p>Committee Members</p> <p>Roger Batterbury</p> <p>Terri Russell</p>	October
8.	<p>Any Other Business</p> <ul style="list-style-type: none"> • A straw poll will be conducted with Committee members to ascertain the most suitable day that all members can to attend future Primary Care Commissioning Committee and Primary Care Commissioning Committee Part II meetings. 	L Stray	September

Present:

Margaret Geary	- Lay Member (Chair)
Mark Compton	- Deputy Director of Transformation
Simon Cooper	- Deputy Director Medicines Optimisation
Jason Eastman	- Associate Director of IM&T
Jackie Powell	- Lay Member
Terri Russell	- Deputy Director of Primary Care

Apologies:

Dr Elizabeth Fellows	- Chair of Governing Board (GP)
Lisa Harding	- Local Medical Committee Representative
Dr Jason Horsley	- Director of Public Health, Portsmouth City Council
Steve McInnes	- Primary Care Relationship Manager
David Scarborough	- Practice Manager Representative
Andy Silvester	- Lay Member
Michelle Spandley	- Chief Finance Officer
Rebecca Spandley	- Assistant Finance Manager
Dr Nigel Watson	- Wessex Local Medical Committee Ltd (GP)
Jo York	- Director (New Models of Care)

In Attendance:

Roger Batterbury	- Healthwatch Representative
Andrea Edgson	- Senior Finance Manager
Jo Hanswenzl	- NHS England Local Area Team
Christine Horan	- Primary Care Improvement Manager
Justina Jeffs	- Head of Governance
Trevor Nicholas	- Interim Deputy Chief Finance Officer
Stephen Orobio	- Clinical Quality Manager
Lisa Stray	- Business Assistant

1. Apologies and Welcome

Margaret Geary welcomed members to the meeting, noted the apologies as above and reminded those present of the following:

- The meeting is not a public meeting and therefore no participation from members of the audience would be allowed during the formal business of the Committee.
- The CCG undertakes Primary Care Co-commissioning under delegated powers from NHS England
- In order to support the management of any conflicts of interests, the Chair is a lay member of the CCG.
- The Chair will determine action to be taken where members declare a conflict in line with the CCG's policies.

2. Declarations/Conflicts of Interest

No conflicts of interest were declared at the meeting.

Justina Jeffs reported that the Register of Interests – Governing Board/Committee Members document will be updated accordingly with the following change:

Delete *'Roger Batterbury, Vice Chair, Healthwatch Portsmouth'* **to** *'Chair, Healthwatch Portsmouth'*

3. Minutes of Previous Meeting

The minutes of the Primary Care Commissioning Committee meeting held on Tuesday 25 June 2019 were approved as an accurate record subject to the following change:

Page 5, Paragraph 6:

Delete *'Payments will be based on all practices completing all components that would equate to an estimated amount of £12k'; and replace with* **'Payment based on all practices completing all components, would equate to an estimated amount of £600,000.00 over the 18 months, further funding has been set aside for priorities identified throughout the year.'**

An update on actions from the previous meeting was provided as follows:

Agenda Item	Action	Progress
4.	Risks Bring back updated risks to the next meeting.	Completed
6.	Delegated Primary Care Commissioning Annual Report Bring back highlighted changes to the Primary Medical Care Policy and Guidance manual back to the September meeting.	September
7.	The Primary Care Commissioning for Quality and Innovation (CQUIN) 2019/21 Update agreed changes to the CQUIN, provide practices with a draft version for feedback, and provide a detailed update at the next meeting.	On Agenda

4. **Risks**

There were no new risks to report.

The Primary Care Commissioning Committee noted the update.

5. **Leg Ulcer Club proposal**

Julia O'Mara spoke to the Leg Ulcer Club proposal, and informed members that the model provides social inclusion and support for patients who attend the club. The focus is to work more collaboratively with other services and to promote prevention by providing weekly leg checks. Julia O'Mara reported that an email has been sent to all Portsmouth practices to gauge a level of interest; of which two practices have responded.

Members were informed that the proposed roll out of the Leg Club model will be tested across the city and will utilise Personal Medical investment funding. The pilot will enable the CCG to collect further data and measure some outcomes, in order to establish if it should be funded on a recurring basis in future.

Members raised the following:

- A good opportunity to test this service with practices over a 6 month period, particularly working within PCN configurations.
- Important to have clear guidance and no overlap with existing services.
- Determine success in the future and evaluate if patients have benefited through a social group.
- Needs to be more fully explored with practices.
- Very positive and sits well with existing services.
- An added benefit for patients to work as a unit to support each other.

Committee members were asked to agree testing of the Leg Club model utilising Personal Medical Services investment funding of up to £39k.

The Primary Care Commissioning Committee agreed the Leg Club proposal and funding in principle.

6. The Primary Care Commissioning for Quality and Innovation (CQUIN) update

Christine Horan reported that the agreed amendments from the previous meeting have been incorporated in the final version. This was sent to all practices who have on the whole signed up for all elements of the scheme, including Community Engagement.

The Primary Care Commissioning Committee approved the final CQUIN version.

7. Hampshire and Isle of Wight (HIOW) Primary Care Strategy

Terri Russell shared the Hampshire and Isle of Wight (HIOW) Primary Care Strategy that sets out a vision and ambition for Primary Care Services across the HIOW geography. Members discussed the approach of the report, and the early stages of stakeholder feedback through the Sustainability and Transformation Partnership. The report has been agreed at the HIOW Board and work will continue with NHS England in the development of the strategy, particularly around other primary care services.

Mark Compton and Jackie Powell raised questions regarding 'localising' the strategy i.e. its alignment with local services and aspirations. Terri Russell stated that the strategy is a high level view of aspirations and expectations across the STP but that CCG strategies will identify the local activities that underpin those.

Agree Actions:

- Jo Hanswenzl will take comments back to NHS England and will provide an update as appropriate.
- Members to share any additional comments back to Terri Russell.
- Roger Batterbury will share with the board as a now a public meeting.
- Terri Russell will share with members of the Primary Care Board circulation list.

The Primary Care Commissioning Committee received the report.

8. Any Other Business

Terri Russell thanked The Lighthouse Group Practice for their considerable hard work and effort in keeping both practices open through the recent practice merger. A 'lessons learned' paper will be produced and brought to a future meeting.

Action: S McInnes

Justina Jeffs proposed that following feedback from members, a poll will be conducted with to ascertain the most suitable day that all members can to attend future Primary Care Commissioning Committee and Primary Care Commissioning Committee Part II meetings from the 2020 calendar year.

Action: L Stray

9. Date of Next Meeting

The next Primary Care Commissioning Committee meeting to be held in public will take place on 29 October at 10.30am.

Member Name	Apr 2019	Jun 2019	Aug 2019	Oct 2019	Dec 2019	Feb 2020
Margaret Geary	✓	✓	✓			
Mark Compton	A	✓	✓			
Simon Cooper	✓	A	✓			
Jason Eastman	✓	✓	✓			
Dr Jason Horsley	A	A	A			
Jackie Powell	✓	✓	✓			
Suzannah Rosenberg	✓	✓				
Terri Russell	✓	✓	✓			
David Scarborough	✓	✓	A			
Andy Silvester	✓	✓	A			
Michelle Spandley	A	A	A			
Dr Nigel Watson	✓	A	A			
Jo York	✓	✓	A			

✓ - Present

A – Apologies