

**Minutes of the NHS Portsmouth Clinical Commissioning Group Annual General Meeting  
held on Wednesday 20 July 2016 at 4.00pm in Conference Room A, 2<sup>nd</sup> Floor, Civic  
Offices, Portsmouth**

**Present:**

Dr Dapo Alalade	- Clinical Executive
Dr Linda Collie	- Deputy Clinical Leader & Clinical Executive
Paul Cox	- Practice Manager Representative
Dr Julie Cullen	- Registered Nurse
Dr Elizabeth Fellows	- Chair of Governing Board
Dr Jim Hogan	- Clinical Leader and Chief Clinical Officer
Dr Jonathan Lake	- Clinical Executive
Tom Morton	- Lay Member
Innes Richens	- Chief Operating Officer
Mr Andy Silvester	- Lay Member
Michelle Spandley	- Chief Financial Officer

**In Attendance**

Jayne Collis	- Business Development Manager
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**Apologies**

Jackie Powell	- Lay Member
Dr Matthew Smith	- Consultant in Public Health (on behalf of vacant Director of Public Health), Portsmouth City Council
Dr Tahwinder Upile	- Secondary Care Specialist Doctor
David Williams	- Chief Executive, Portsmouth City Council

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**1. Welcome and Apologies**

Apologies were received from Jackie Powell, Dr Matthew Smith, Dr Tahwinder Upile and David Williams.

Dr Elizabeth Fellows welcomed everyone to the Annual General Meeting of NHS Portsmouth Clinical Commissioning Group (CCG) and outlined the plans for the meeting.

**2. Our Year in Review**

Dr Elizabeth Fellows provided an overview of the CCGs year as set out within its Annual Report. She focused on the CCGs role in transforming local care and in particular:

- Our priorities for the City
- Outlined many of the actions we have taken during the year
- Described how the CCG had met its financial duties for the year
- Explained how our budgets had been used including examples of how much things cost

### **3. Approval of Annual Report and Accounts**

Dr Elizabeth Fellows noted that the Audit Committee of the CCG had developed and approved the CCGs annual report and accounts in June on behalf of the Governing Board and that these had been published on the CCGs website. Copies were available on request.

Dr Elizabeth Fellows asked Governing Board members to show their approval for the annual report and accounts.

**The Governing Board noted their approval for the CCGs Annual Report and Accounts for 2015/16.**

### **4. Looking to the Future**

Dr Jim Hogan gave a personal perspective about what the future holds for the CCG and in particular about how care and services need to be delivered differently in order to meet the challenges we face such as growing demand, expectations, workforce constraints and the need to maximise our use of the Portsmouth Pound.

### **5. CCG Investment within the Local Voluntary and Community Sector**

Andy Silvester described the work the CCG does with the voluntary and community sector in the City on a wide range of topics all contributing to improving the health of Portsmouth residents. He explained the process the CCG has in place to make investment in a number of schemes and introduced a series of short videos which had been submitted by a few of the organisations the CCG has supported. He particularly thanked Julie Hawkins, Head of Patient Experience and partnership and Stephen Corrigan, Clinical Quality Manager at the CCG for their work in putting this together.

Following the close of the videos Andy Silvester invited everyone to comment or make further suggestions to him or directly to Julie Hawkins.

### **6. Meeting Close**

Dr Elizabeth Fellows thanked everyone for attending the meeting which she hoped they had found interesting.

Jayne Collis  
27 July 2016